Pend Oreille Hospital District
MINUTES
August 22, 2023

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Tom Lawrence, Dwayne Sheffler, Tim Cochran, Jim Frank, Bart Casey, and Helen Parsons. Others present: Stacey Good, DO, Erin Binnall, COD, John Hennessy, CFO, and Sharon Beeman, Secretary. Public Attendance: No one from the public attended in person or by phone.

The meeting was called to order at 7:00 a.m. by Tom Lawrence.

Business:

1. Agenda – Motion to approve the agenda was made by Helen Parsons, seconded by Bart Casey. Agenda was approved by 5 yea votes.
2. Approval of Minutes from July 25, 2023. Motion to approve the minutes, with the addition of Bart Casey to the attendance of the meeting, was made by Tim Cochran, seconded by Dwayne Sheffler. No discussion was held. Approved by 5 yea votes.
3. Treasurer's Report. The July Treasurer's Report was reviewed by Jim Frank. Four County Warrants were received this month, one dated 7/24/23 for $422,024.29; one dated 8/1/23 for $333.25; one dated 8/11/23 for $19,367.93, and one dated 8/16/23 for $44,100.96. Bart Casey made the motion to accept the Treasurer's Report, Helen Parsons seconded. Brief discussion was held. Motion was approved by 5 yea votes. Bart Casey made the motion to approve receipt of the 4 County Warrants, Jim Frank seconded. Motion was approved by 5 yea votes.
4. Funding Requests for the POHD. Funding Requests for POHD Clinics are as follows:
    a. **Sandpoint Women's Health: $90,983.00**
    b. **Behavioral Health Clinic: $28,504.00**

    Total: $119,487.00

    Jim Frank made the motion to pay the July Funding Request of $119,487.00, seconded by Dwayne Sheffler. Discussion was held on the clinic financials. The motion was approved by 5 yea votes.
5. POHD Budget for Fiscal Year 2023-2024 was presented by John Hennessy, CFO. Jim Frank made a motion to approve the Budget, seconded by Tim Cochran. Discussion was held. Budget approved by 5 yea votes.
6. 2023 L-2 was presented by John Hennessy, CFO. Jim Frank made a motion to approve the 2023 L-2 and for the Treasurer to sign the L-2, seconded by Bart Casey. Discussion was held. L-2 approved by 5 yea votes. The L-2 will be submitted to the County within the week.
7. Clinic Agreement and the Bylaws. Jim Frank made a motion to remove references of the ENT Clinic from the Clinic Agreement , seconded by Helen Parsons. Discussion was held. Removal of ENT from Agreement was approved by 5 yea votes. No changes were identified for the Bylaws.
8. Public Comment. No one from the public attended.
9. Board Education – Tim Cochran presented ideas of marketing of SWH clinic to ensure that the Community knows it is still open and taking patients. After discussion, it was decided to start Subcommittee to set guidelines for marketing. Subcommittee consists of Tim Cochran, Dwayne Sheffler, and Helen Parsons. Erin Binnall, Dr. Good, and Kristen Carlson will also be asked to attend meetings.
10. Next meeting is September 26, 2023. The meeting will be in the HSB Monarch/Cabinet Room at 7 a.m.
11. With no other business to be brought before the Board, Helen Parsons made the motion to adjourn, seconded by Tim Cochran and was approved by 5 Yea votes. The meeting adjourned at 8:13 a.m.

Respectfully submitted,

Sharon Beeman, Secretary

PEND OREILLE HOSPITAL DISTRICT
LEVY BUDGET FOR FISCAL YEAR 2023-2024

	Sandpoint Women's Health Clinic	Behavioral Health Clinic	TOTAL
Revenues			
Outpatient Revenue	$ 2,741,288	$ 1,027,002	$ 3,768,290
Total Patient Revenue	$ 2,741,288	$ 1,027,002	$ 3,768,290
Deductions from Revenue	$ (1,271,212)	$ (607,922)	$ (1,879,134)
Net Patient Revenue	$ 1,470,076	$ 419,080	$ 1,889,156
Other Operating Revenue (POHD Taxes)			
Total Operating Revenue	$ 1,470,076	$ 419,080	$ 1,889,156
Expenses			
Total Salaries and Benefits	$ 2,026,924	$ 779,826	$ 2,806,750
Professional Fees	$ 946	$ 3,354	$ 4,300
Medical Supplies	$ 198,418	$ 752	$ 199,170
Supplies-Other	$ 31,934	$ 4,434	$ 36,368
Utilities	$ 4,424	$ -	$ 4,424
Purchased Services	$ 36,696	$ 17,526	$ 54,222
Depreciation	$ 6,154	$ -	$ 6,154
Rental/Lease	$ 191,781	$ 65,572	$ 257,353
Insurance	$ 82,892	$ -	$ 82,892
Other Direct Expenses	$ 17,498	$ 16,020	$ 33,518
Total Operating Expenses	$ 2,597,667	$ 887,484	$ 3,485,151
Minus BF Clinic	$ 29,628	$ -	$ 29,628
Operating Gain/(Loss)	$ (1,097,963)	$ (468,404)	$ (1,566,367)
Net Gain (Loss)	$ (1,097,963)	$ (468,404)	$ (1,566,367)
Balance to be levied	$ 1,537,755		